

**TWIN TOWNSHIP TRUSTEES  
2020 ORGANIZATIONAL MEETING  
JANUARY 13, 2020  
MINUTES**

The Twin Township Trustees 2020 organizational meeting was called to order at 7:00 p.m.

Roll call: present were Township Officials Trustees Michael Whitt, Michael Darbyshire, Bryan Bethel and Fiscal Officer William Jones. Also present was Fire Chief Marty Johnson, fire and EMS members Melissa Weaver, Adam Ball, Chris Benson and Brandi Adams.

Fiscal Officer William Jones assumed duties as President Pro-Temp and called for nominations for President. Mr. Bethel nominated Mr. Whitt. There were no other nominations. Motion was made by Mr. Bethel and seconded by Mr. Whitt to close nominations. All voted yes. Motion to close nominations passed.

All voted in favor of Mr. Whitt as president for 2020. Based on above voting, Mr. Whitt was declared Twin Township Trustee President for 2020 and, at that point, assumed duties of running the rest of the meeting.

Mr. Whitt asked for nominations for Vice-President. Mr. Bethel nominated Mr. Darbyshire. Motion was made by Mr. Bethel and seconded by Mr. Whitt to close nominations. All voted yes. Motion to close nominations passed.

All voted for Mr. Darbyshire. Based on above voting, Mr. Darbyshire was declared Twin Township Trustee Vice-President for 2020.

Reading of the minutes of the previous meeting was waived. **Motion** made by Mr. Darbyshire and seconded by Mr. Bethel to approve minutes of the previous meeting as presented. All voted yes. Motion passed.

The regular monthly meeting of the Twin Township Trustees began. **Motion** by Mr. Darbyshire and second by Mr. Bethel to approve resolutions 2020-01-14-01 through 2020-01-14-07. All voted yes. Motion passed.

**RESOLUTION 2020-01-14-01**

**SET DAY AND TIME FOR REGULAR MEETINGS FOR THE YEAR AS  
SECOND MONDAY OF EACH MONTH BEGINNING AT 7:00 P.M. AT  
THE TWIN TOWNSHIP TRUSTEE OFFICE AT 11474 KERAN STREET,  
BOURNEVILLE, OHIO**

**RESOLUTION 2020-01-14-02**

**SET MILEAGE RE-IMBURSEMENT RATE FOR OUT-OF TOWNSHIP BUSINESS FOR PUBLIC OFFICIALS, EMPLOYEES AND APPROVED VOLUNTEERS AT THE CURRENT I.R.S. RATE**

**RESOLUTION 2020-01-14-03**

**SET METHOD USED TO NOTIFY PUBLIC OF CHANGE IN MEETING TIMES AND/OR DATES BY POST OF PUBLIC NOTICE ON DOOR OF TOWNSHIP GARAGE**

**RESOLUTION 2020-01-14-04**

**TO JOIN STATE AND LOCAL TOWNSHIP ASSOCIATION AND PAY DUES**

**RESOLUTION 2020-01-14-05**

**TO JOIN ROSS COUNTY ENGINEERS DRUG TESTING AND CDL PROGRAM.**

**RESOLUTION 2020-01-14-06**

**THAT FISCAL OFFICER BE GRANTED PERMISSION TO MAKE SUPPLEMENTAL INCREASES/DECREASES TO APPROPRIATIONS AND INTER/INTRA-FUND TRANSFERS AND/OR ADVANCES AS NEEDED TO PAY BILLS, WITH FORMAL APPROVAL TO FOLLOW AT NEXT TRUSTEES' MEETING**

**RESOLUTION 2020-01-14-07**

**TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS AND ISSUE I GRANTS DURING THE YEAR AS THEY MAY BECOME AVAILABLE.**

**FINANCIAL**

**RESOLUTION 2020-01-14-8:**

**MOTION BY MR. BETHEL AND SECOND BY MR. DARBYSHIRE TO APPROVE THE ITEMS LISTED BELOW:**

- A. PAY BILLS AS PRESENTED**
- B. APPROVE SUPPLEMENTAL APPROPRIATIONS AS PRESENTED**
- C. APPROVE PURCHASE ORDERS AND BLANKET CERTIFICATES AS PRESENTED**

**ALL VOTED YES. MOTION PASSED.**

**PUBLIC PARTICIPATION:**

Adam Ball, 55 Cox Road, Chillicothe, requested to address the Trustees. He thanked the Trustees for allowing him to speak to them. He said he was concerned about the special meeting held last week for the purpose of reviewing the department's Standard Operating Guidelines (SOG). He felt his input was not valued at that meeting. He said he felt like he was being discriminated against and being presented with a

“hostile work environment”, as the meeting began with an Executive Session that did not include him.

Mr. Darbyshire stated that as this discussion represented personnel issues, the executive session involved only the top two officials of the Fire Department, the Chief and Assistant Chief, the Fiscal Officer and the Trustees.

Mr. Bethel said that is when it was discovered that the changes to the SOG’s involved additional items other than the ones the Trustees had reviewed, the Trustees would need more time to consider the additions before recommending changes. That is why there was no discussion or motions made regarding changes to the SOG’s when the Trustees re-convened in open session.

**CORRESPONDENCE:**

Mr. Whitt reported that a resident had contacted him complaining that someone in the township appeared to be living in a camper. Mr. Whitt said the township has no control over that, and if the resident is concerned about illegal activity they should contact the sheriff.

Mr. Darbyshire reported that he had inspected the property on Fry Drive that a resident had anonymously reported to the Fiscal Officer as being a nuisance property. Mr. Darbyshire said as a result of his inspection, he did not believe the property met the criteria established by the Board of Trustees to be considered a nuisance property.

**FIRE CHIEF REPORT:**

Fire Chief Marty Johnson asked the Trustees why they had made the resolution at the previous meeting that the top 4 officers of the department had to live in the township. The Trustees explained that, as those officers would have direct supervisory responsibilities over members, the Trustees believed it would be in the best interest of the township for those members to be residents.

**OLD BUSINESS:**

2020 paving program:

**RESOLUTION 2020-01-14-9: Motion** by Mr. Darbyshire and seconded by Mr. Bethel to request an interest-free loan of \$115,000 from the Ross County Commissioners for the purpose of paving all of Camelin Hill Road in 2020. If approved, the pay-back time period is to be determined at the meeting of the Commissioners to be held January 21, 2020.

During discussion, Mr. Darbyshire reported that he had been in contact with Ross County Engineer Charles Ortman about paving all of Camelin Hill this summer. As the cost is estimated to be \$160,000, and as the township has only \$45,892 budgeted for paving for Camelin Hill, it would be cost prohibitive for the township alone to do the entire road in one year. In the past, the Ross County Commissioners has provided interest-free loans to townships when they are confronted with issues such as this.

All voted yes. Motion passed.

**NEW BUSINESS:**

**RESOLUTION 2020-01-14-10: Motion** by Mr. Darbyshire and second by Mr. Bethel to approve the contract with Union Township regarding supplemental fire coverage for the eastern half of Twin Township. All voted yes. Motion passed.

**RESOLUTION 2020-01-14-11: Motion** by Mr. Darbyshire and second by Mr. Bethel to approve the changes to the township credit card policy as presented. All voted yes. Motion passed.

Motion by Mr. Darbyshire and second by Mr. Whitt to enter into Executive Session for the purpose of discussion of personnel issues. All voted yes. Motion passed. Executive Session began at 7:55 and ended at 8:20 p.m.

**MOTION MADE BY MR. BETHEL AND SECONDED BY MR. WHITT TO ADJOURN AT 8:21 P.M. ALL VOTED YES. MEETING ADJOURNED.**

APPROVAL OF MINUTES OF 2020 ORGANIZATIONAL and MONTHLY MEETING:

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Michael Whitt, President

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Bryan Bethel, Vice-President

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Michael Darbyshire, Trustee