

TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO
MINUTES OF MEETING OF MARCH 9, 2020
MEETING LOCATION: TWIN TOWNSHIP GARAGE 10474 KERAN STREET

President Michael Whitt called the meeting to order at 7:00 p.m.

ROLL CALL

Officials present at roll call were: President Michael Whitt, Vice-President Michael Darbyshire, Trustee Bryan Bethel, and Fiscal Officer William Jones. Also present: Marty Johnson, Chad Miller, Sheriff George Lavendar, Sheriff's Deputy Greg Campbell, and Julie Kiser.

MINUTES OF PREVIOUS MEETING

Reading of the minutes of the previous meeting was waived.

RESOLUTION 2020-03-09-01: *Motion* was made by Mr. Bethel and seconded by Mr. Whitt to approve the minutes as presented and also the agenda as presented. All voted yes. Motion passed.

PUBLIC PARTICIPATION

Julie Kiser spoke representing the Ohio Regional Development Commission. She explained the Federal Fair Housing Law. Her visit was a requirement of the township receiving a Community Development Block Grant to assist in paving Baker Road this year.

Sheriff Lavendar and Deputy Campbell spoke to the Trustees regarding a comment made by the Ross County Dispatcher to the Greenfield Dispatcher concerning calling Twin Township for Mutual Aid. Apparently, the comment made was that Twin would not be called for mutual aid because "they never get a crew". Sheriff Lavendar said he would investigate the complaint and appropriate action would be taken if it was warranted. He went on to explain the more important issue of all volunteer departments being able to respond to emergencies. He said it was getting harder and harder for all townships to maintain volunteer crews, and his concern was trying to provide as much safety services to all citizens as possible.

In regard to other matters, he told the Trustees that Huntington Township Trustees had just approved the use of 4-wheelers on township roads, and told the Trustees that a request for them to do the same could be coming at one of their future meetings. He was not in favor of the practice as he believed it would lead to more accidents.

FIRE CHIEF REPORT

The report was given by Marty Johnson, Fire Chief.

1. New automatic emergency defibrillator is on station. A new modem is needed for it to be operational at a cost of about \$900.
2. The amount of the Ohio Department of Safety Services Training and Equipment Grant for 2020 has not yet been determined. Prior year amounts have been around \$5,000.
3. Chief requested approval of purchase of drug supplies for both squads. Motion to approve by Mr. Darbyshire and seconded by Mr. Whitt. All voted yes. Motion passed.
4. Xavier Holland has requested permission to take the 36 hour fire training class at township expense or \$450. Motion to approve Mr. Darbyshire and second by Mr. Bethel. All voted yes. Motion passed.
5. Firefighter Chris Benson has requested permission to take the advanced Fire Fighter class at township expense of \$1,030. Motion to approve from Mr. Darbyshire and second from Mr. Whitt. All voted yes. Motion passed.

CORRESPONDENCE/COMMUNICATION

1. The Ross County Health District will hold its annual District Advisory Council meeting on March 19, 2020.
2. The Ohio Department of Commerce, Division of State Fire Marshall, has awarded Twin Township a grant of \$1,080. Purpose of the grant is to assist in paying for the annual MARCS radio fees, which are over \$4,000.
3. A bid to mow the cemetery from First Capital Landscape Group was reviewed. No motion was made to approve the bid as presented.

FINANCIAL

RESOLUTION 2020-03-9-02:

Motion by Mr. Bethel and second by Mr. Whitt to approve:

- a) payment of bills as presented
- b) Purchase Orders and blanket certificates as presented
- c) supplemental appropriations as presented

All voted yes. Motion passed.

OLD BUSINESS

NEW BUSINESS

Discussion was held regarding township roads. Mr. Bethel said the township would be unable to rent a boom mower this summer for mowing and recommended consider purchase of a 60 inch boom mower with a flailing head from Southeastern

Equipment at an estimated cost of \$28,000. State contract pricing will be sought. Motion to approve by Mr. Bethel and seconded by Mr. Darbyshire. All voted yes. Motion passed.

Status of road conditions was discussed with full-time road employee Chad Miller. Culvert repair on Kerr Hill Road and the sinking of a part of Harris Station Road were discussed and plans were made to repair the conditions. Mr. Miller also reported to the Trustees that he may need surgery this summer for his hip and, if so, may be unable to work for up to 8 weeks. He will know more after meeting with Doctor in late April and will keep the Trustees informed. The Trustees discussed the option of hiring another full-time road/cemetery employee. This discussion will be considered at a later meeting.

Motion by Mr. Whitt and second by Mr. Darbyshire to enter into Executive Session for purpose of discussion of Personnel. All voted yes. Motion passed. Remaining in Executive Session with the Trustees was the Fire Chief and Fiscal Officer. The Fire Chief was dismissed from the Executive Session at 9:10 p.m. Executive Session began at 9:00 p.m. and ended at 9:26 p.m.

Motion by Mr. Whitt and second by Mr. Bethel to have the Fiscal Officer draft a letter to the Ross County Prosecutor, to ask if the Trustees have any over-sight duties for 501-c-3 organizations that exist to serve the township, such as the Twin Township Fire and Rescue Association. A request has been made by the current Association officers to have the Trustees assist in obtaining records and financial information from the previous officers. Historically, the Trustees have not had any over-sight or control over the Association. The Trustees wanted the Prosecutor to be contacted to see if they should. All voted yes. Motion passed.

Motion by Mr. Whitt and second by Mr. Darbyshire: to amend the rules for granting vacation for full-time employees hired after January 1, 2020, that vacation time earned may not be used until the new employee has completed one full year of employment. After the first year, vacation time for which the employee is eligible shall be accrued per pay period, and can be used, with Trustees permission, as accrued. All voted yes. Motion passed.

Motion by Mr. Darbyshire and second by Mr. Bethel: to grant a one-time bonus of 40 hours pay (one week) to full-time road/cemetery employee Chad Miller. During discussion, the Fiscal Officer reported to the Trustees that there has been no increase in pay for full-time employees since January, 2018. The one-time bonus will be paid out for the pay period ending March 20, 2020. All voted yes. Motion passed.

Motion by Mr. Whitt and second by Mr. Darbyshire: beginning with the pay period of March 21 through April 3, 2020, for road/cemetery workers, each pay day will be either Wednesday, Thursday or Friday of the week following the last day of the pay period, but no longer than 7 days following the end of the pay period. This change was recommended by the Ohio Auditor of State's office to allow an adequate period of time for all Trustees to review each time sheet after the pay period ends and before checks are issued. All voted yes. Motion passed.

RESOLUTION 2020-02-10-03: Motion by Mr. Darbyshire and seconded by Mr. Whitt:

Whereas, the Board of Commissioners of Ross County, Ohio have approved the subdivision plat of the Arlington Estates Subdivision, situated in Twin Township off of State Route 50 as to general layout of lots, right of way, and streets; and

Whereas, Adrian Drive, as shown on above said plat has been paved; and

Whereas, this Board also agrees to assume maintenance of both Adrian Drive and any turnaround constructed on obtained public property; therefore

Be it resolved that this Board agrees to accept Adrian Drive into their road inventory.

Upon call for vote, all voted yes. Motion passed.

Motion by Mr. Bethel and seconded by Mr. Whitt to adjourn at 9:34 p.m. All voted yes. Motion passed.

APPROVAL OF MINUTES OF 3/9/20 TWIN TOWNSHIP TRUSTEES MEETING:

Michael Whitt, President

Michael Darbyshire, Vice-President

Bryan Bethel, Trustee