

TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO
MINUTES OF MEETING OF MARCH 11, 2019
MEETING LOCATION: TWIN TOWNSHIP GARAGE 11474 KERAN STREET

President Michael Whitt called the meeting to order at 7:00 p.m.

ROLL CALL

Officials present at roll call were: President Michael Whitt, Vice-President Michael Darbyshire, Trustee Bryan Bethel, and Fiscal Officer William Jones. Also present: Marty Johnson, Fire Chief.

MINUTES OF PREVIOUS MEETING

Reading of the minutes of the previous meeting was waived

RESOLUTION 2019-03-11-01: Motion was made by Mr. Bethel and seconded by Mr. Darbyshire to approve the minutes as presented. All voted yes. Motion passed.

PUBLIC PARTICIPATION

None

FIRE CHIEF REPORT

The report was given by Marty Johnson, Fire Chief.

1. Training will be provided this month to members to update their CPR cards. Training will be done by Graves Training Center, 360 Apache Drive, Circleville, OH 43113. The training is required for all members.

CORRESPONDENCE/COMMUNICATION:

Mr. Bethel reported:

1. After the township's dump truck was inspected by the Ross County Engineer, it was recommended that Chillicothe Correctional Institute be contacted to see if they can repair the body work needed to the truck.
2. The "road closed" sign placed at the top of DeHart Road was stolen soon after being installed. A field camera will be installed before placing the next sign to see if the thief can be caught.

Mr. Darbyshire reported:

1. A driveway culvert close to 313 Flat Road is plugged and needs cleared. He will talk to the owner about the problem.
2. he checked the culvert on Scott Road that a resident reported as being plugged. He did not find it plugged, and recommended the ditch be filled in to solve the problem.

The Fiscal Officer reported:

3. He was contacted by Robert Kennedy, 134 Queen Drive about the snow plow throwing gravel in his yard. Trustee Whitt or Darbyshire agreed to call and talk to him about the issue.

FINANCIAL

RESOLUTION 2019-03-11-02:

Motion by Mr. Bethel and second by Mr. Whitt to approve:

- a) payment of bills as presented
- b) Purchase Orders and blanket certificates as presented
- c) supplemental appropriations as presented
- d) interfund advances as presented
- e) 2019 annual appropriations as presented

All voted yes. Motion passed.

OLD BUSINESS

The 2019 paving program was discussed. Portions of Kerr Hill, Keo Lane, Turkey Ridge and California Hollow Roads will be paved at a cost to the township of approximately \$30,000. **RESOLUTION 2019-03-11-03:** Motion to approve 2019 paving program as presented by Mr. Bethel and seconded by Mr. Darbyshire. All voted yes. Motion passed.

A new Public Participation Policy was presented to the Board for consideration by Mr. Darbyshire.

RESOLUTION 2019-03-11-04:

Motion to approve the Public Participation Policy as presented, and attached to these minutes, by Mr. Bethel and seconded by Mr. Whitt. All voted yes. Motion passed. The policy will be posted at the Fire House, township garage and on the township web site.

Mr. Darbyshire presented details on the new one ton truck that is on the state contract purchasing site. The vendor is Lebanon Ford. \$70,000 has been appropriated for the purchase, but it appears from the bid specifications that the amount will be closer to \$61,000.

NEW BUSINESS

RESOLUTION 2019-03-11-05:

Approve the purchase of a new furnace for the township garage from Harbegger Corporation at a cost of \$2,286.00. The furnace will be installed by Denver Bethel. Motion to approve as presented by Mr. Bethel and seconded by Mr. Whitt. All voted yes. Motion passed.

Mr. Darbyshire presented the following resolution:

RESOLUTION 2019-03-11-06: I, Trustee Mike Darbyshire, so move that beginning as of this date, March 11, 2019, that any and all employees or volunteers of Twin Township shall be required to report to the Board of Trustees as soon as they have knowledge of any ongoing investigations concerning themselves by any law enforcement agency. The nature of the investigation must be disclosed, and can be done in Executive Session if so desired by the employee or volunteer. This shall include any investigations by any law enforcement agency either local, state, or federal, and shall include the Ohio State Board of Pharmacy and Ohio Department of Emergency Medical Services. Failure to report such investigations shall subject the employee or volunteer to possible disciplinary action. Motion seconded by Mr. Whitt. All voted yes. Motion passed.

RESOLUTION 2019-03-11-07:

Motion by Mr. Darbyshire to authorize the Twin Township Trustees to apply for a Community Development Block Grant for FY 2019. The purpose of this grant will be for paving improvements to a portion of Baker Road being located in Twin Township. Total cost of the project is estimated to be \$17,200. Matching funds that shall be allocated to the project from Twin Township shall be \$8,600. Twin Township will be responsible for any additional and all in-kind expenses that may result from this project. Motion was seconded by Trustee Bryan Bethel. Voting was unanimous in favor of the project.

Motion by Mr. Bethel and seconded by Mr. Darbyshire to adjourn at 7:55 p.m. All voted yes. Motion passed.

APPROVAL OF MINUTES OF 3/11/19 TWIN TOWNSHIP TRUSTEES MEETING:

Michael Whitt, President

Michael Darbyshire, Vice-President

Bryan Bethel, Trustee

TWIN TOWNSHIP
PUBLIC PARTICIPATION POLICY

1. One of the avenues to communicate with the Board is by submitting a letter. The Board asks for a description of the issue and requires the letter be signed with a return address and telephone number. This will permit the Board to consider the issue and will respond within 30 days concerning the issue.

2. Residents may request to address the Board at a monthly regular meeting. This can be accomplished by simply contacting any of the Trustees or the Fiscal Officer 24 hours prior to the regular scheduled Board

meeting. The Board requires that a brief description be provided concerning the topic of the issue to be brought before the Board. If several residents are planning to be at the meeting for the same topic, the Board asks that a spokesperson be chosen and the Board will permit 10 minutes of discussion per topic. Board members are easily contacted by simply obtaining the telephone numbers from either the front of the telephone directory (Elected Officials) or the Twin Township web page.
(www.twintownship.org)

3. Residents may also address the Board by simply attending the regular scheduled meeting and sign the sign in sheet. The resident will be given 5 minutes per topic to address the Board. The Board encourages the second option of obtaining prior approval to address the Board. This allows the Board to prepare for the topic and may be able to give answers to the problem the same night.