

TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO
MINUTES OF MEETING OF DECEMBER 13, 2021
MEETING LOCATION: 11474 KERAN ST., BOURNEVILLE, OHIO

President Michael Whitt called the meeting to order at 6:00 p.m.

ROLL CALL

Officials present at roll call were: President Michael Whitt, Vice-President Michael Darbyshire, Trustee Bryan Bethel and Fiscal Officer William Jones. Also present were Fire Chief Marty Johnson and Fire Department members Jackie Johnson and Chris Benson.

MINUTES OF PREVIOUS MEETING

Reading of the minutes of the previous meeting was waived.

RESOLUTION 2021-12-13-01: ***Motion*** was made by Mr. Whitt and seconded by Mr. Darbyshire to approve the minutes as presented and also the agenda as presented. All voted yes. Motion passed.

RESOLUTION 2021-12-13-02: ***Motion*** was made by Mr. Whitt and seconded by Mr. Darbyshire to enter into Executive Session for the purpose of discussion of personnel issues. Remaining in Executive Session with the Trustees was the Fiscal Officer. Executive Session began at 6:03 p.m. Fire Chief Marty Johnson entered at 6:47 p.m. Executive Session ended at 7:05 p.m.

RESOLUTION 2021-12-13-03: ***Motion*** was made by Mr. Darbyshire and second by Mr. Whitt, that a written reprimand be issued to the Fire Chief for direct violation of Twin Township Resolution 2020-01-08-03, as well as the Standard Operating Guidelines of the Twin Township Volunteer Fire Department. This resolution states that only township residents may be nominated for a “lead officer” position (Fire Chief, Assistant Fire Chief, Fire Captain or Squad Captain) in the Twin Township Volunteer Fire Department. Mr. Johnson nominated two members for “lead officer” positions who are not residents of the township. It is further so directed that the Fire Chief shall issue a verbal reprimand to 9 other members of the department who violated the same policy in the same manner. Those members being: Shawn Allen, Corey Ray, Allison Ray, Chris Benson, Adam Ball, Melissa Ball, Brooklyn Ball, Brandi Adams, and Ken Bare. All voted yes. Motion passed.

RESOLUTION 2021-12-13-04: ***Motion*** was made by Mr. Darbyshire and second by Mr. Bethel to rescind Twin Township Resolution 2020-01-08-03. Discussion: Mr. Darbyshire stated that it appears this resolution is not effective at this time, due to the current membership of the department. All voted yes. Motion passed.

RESOLUTION 2021-12-13-05: ***Motion*** was made by Mr. Bethel and seconded by Whitt that the Fire Chief present to the Trustees his recommendations for the open officer positions for the time period beginning January 1, 2022. Discussion: Mr. Bethel said that since only one of eleven valid nominating petitions had been returned, there would not be enough time to conduct another nominating period and have an election before the beginning of the year. The appointments by the Chief would be required to be approved by a majority of the Trustees at the next stated meeting. This process of appointment by the Chief would be for 2022 only. Selection of officers for 2023 would follow the Standard Operating Guidelines. All voted yes. Motion passed.

CORRESPONDENCE/COMMUNICATION

none

FINANCIAL

RESOLUTION 2021-12-13-06:

Motion by Mr. Whitt and second by Mr. Darbyshire to approve:

- a) payment of bills as presented
- b) Purchase Orders and blanket certificates as presented
- c) supplemental appropriations as presented
- d) Adopt temporary appropriations for 2022 as presented in addendum A
- e) Approve 2022 fringe benefits as presented in addendum B
- f) Approve 2022 holiday schedule for full-time employees as presented in addendum C

All voted yes. Motion passed.

RESOLUTION 2021-12-13-07:

**RESOLUTION REQUESTING CERTIFICATION
OF COUNTY AUDITOR
(REVISED CODE SECTION 5705.03[B])**

The Twin Township Trustees met in regular session on the 13th of December, 2021, at the offices of the Board, with the following members present:

Bryan Bethel

Michael Whitt

Michael Darbyshire

Mr. Bethel moved the adoption of the following resolution:

Whereas, the amount of taxes which may be raised within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Twin Township, Ross County, Ohio, and it is necessary to levy a tax in excess of such limitation, now therefore be it

Resolved, by the Board of Trustees of Twin Township, Ross County , Ohio, two-thirds of all members elected thereto concurring, that it is necessary to levy a 3.0 mill tax in excess of the ten mill limitation for the benefit of Twin Township, Ross County, Ohio, for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer fire fighters or fire fighting companies to operate the same, including the payment of the fireman employer's contribution under Section 742.34 of the Revised Code, or to purchase ambulance equipment, or to provide ambulance or emergency medical services operated by a fire department or fire fighting company,

Resolved, that the Fiscal Officer of this Board of Trustees of Twin Township, be and is hereby directed to certify a copy of this resolution to the Ross County Auditor; and be it further

Resolved, that the Ross County Auditor certify to the Board of Trustees of Twin Township the current tax valuation and the dollar amount of revenue that will be generated by 3.0 mills.

Section 5705.19 of the Ohio Revised Code authorizes the submission of this tax to the electors.

Mr. Darbyshire seconded the resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Darbyshire: Yea

Mr. Whitt: Yea

Mr. Bethel: Yea

RESOLUTION 2021-12-13-08:

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION
(REVISED CODE SECTION 5705.19)**

Mr. Whitt moved the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Twin Township, Ross County, Ohio, and it is necessary to levy a tax in excess of such limitation, now therefore be it

RESOLVED, by The Board of Trustees of Twin Township, Ross County, Ohio, two-thirds of the members elected thereto concurring, that it is necessary to levy a new tax in excess of the ten mill limitation for the benefit of Twin Township, Ross County, Ohio, for the purpose of providing and maintaining fire apparatus, appliances, buildings or sites thereof, or sources of water supply and materials thereof, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer fire fighters or fire fighting companies to operate the same, including the payment of the fireman employer's contribution required under Section 742.34 of the Revised Code, or to purchase ambulance equipment, or to provide ambulance or emergency medical services operated by a fire department or fire fighting company, at a rate not exceeding three (3.0) mills for each one dollar (\$1.00) of valuation, which amounts to thirty cents (\$0.30) for each one hundred dollars (\$100.00) of valuation, for a period of five (5) years commencing in January of tax year 2022, and extending for 2023, 2024, 2025, and 2026; and be it further

RESOLVED, that the question of levying such tax in excess of such limitation be submitted to the electors of Twin Township at the election held at the usual places in said township, on the 3rd day of May 2022, and be it further

RESOLVED, that said levy be placed upon the tax lists and duplicate for the year 2022, to be collected commencing with the year 2023, if a majority of the electors voting thereon vote in favor thereof, and be it further

RESOLVED, that the Fiscal Officer of this Board of Trustees of Twin Township, Ross County, Ohio, William Jones, be and is directed to certify a copy of this resolution to the Board of Elections, Ross County, Ohio, immediately after its passage, and to notify the Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Mr. Darbyshire seconded the resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr. Whitt - yea

Mr. Darbyshire - yea

Mr. Bethel - yea

OLD BUSINESS

Mr. Darbyshire reported that the ODOT grant has been submitted and he is unsure of when a funding decision would be made.

RESOLUTION 2021-12-13-09:

Motion by Mr. Darbyshire and seconded by Mr. Bethel: payment of EMS personnel to be on schedule but off-station would be paid from local funds and not American Rescue Plan funds, as recommended by the Ross County Prosecutor. All voted yes. Motion passed.

NEW BUSINESS

RESOLUTION 2021-12-13-10:

Motion by Mr. Bethel and seconded by Mr. Darbyshire: proceed to accept bids for a new trackhoe for cemetery use, to be paid for with American Rescue Plan funds. Discussion: Mr. Whitt said a new trackhoe is needed due to all the burials in the past two years as a result of the pandemic causing the current equipment to be rendered ineffective due to wear and tear. Mr. Darbyshire also commented that the purchase is justified due to the lack of normal grave purchases during the pandemic, thereby resulting in a decrease in the revenue needed to replace worn-out equipment. All voted yes. Motion passed.

FIRE CHIEF REPORT

Fire Chief Marty Johnson gave the report. Purchases of EMS supplies will need to be made amounting to approximately \$5,500 before the end of the year so that conditions of the state EMS grant will be satisfied. Motion to approve by Mr. Bethel and seconded by Mr. Whitt. All voted yes. Motion passed.

The Fire Chief reported resignations from the Twin Township Volunteer Fire Department had been received from the following since the previous Trustees meeting: Roger Smithson, Jr., Teresa Smithson and Ken Oyer. Motion by Mr. Bethel and seconded by Mr. Whitt to approve the resignations. All voted yes. Motion passed.

RESOLUTION 2021-12-13-11: **Motion** was made by Mr. Whitt and seconded by Mr. Darbyshire to enter into Executive Session for the purpose of discussion of personnel issues, specifically the annual evaluation of the Fire Chief. Remaining in Executive Session with the Trustees was the Fiscal Officer and Fire Chief Marty Johnson. Executive Session began at 7:58 p.m. and ended at 8:33 p.m.

Motion by Mr. Darbyshire and seconded by Mr. Whitt to adjourn the current meeting. All voted yes. Motion passed. Meeting adjourned at 8:34 p.m.

APPROVAL OF MINUTES OF 12/13/21 TWIN TOWNSHIP TRUSTEES MEETING:

Michael Whitt, President

Michael Darbyshire, Vice-President

Bryan Bethel, Trustee

ADDENDUM A:

TEMPORARY APPROPRIATIONS FOR 2022:

FUND 1000 GENERAL: \$135,450.00
FUND 2011 MOTOR VEH. \$17,000.00
FUND 2021 GAS TAX \$141,700.00
FUND 2031 RD & BRIDGE \$105,000.00
FUND 2041 CEMT \$40,400.00
FUND 2191 FIRE \$130,000.00
FUND 2281 EMS \$14,000.00
FUND 2401 SPEC ASSESS. (STR LITES) \$14,000.00
FUND 2273 AMERICAN RESCUE PLAN \$120,000.00

ADDENDUM B:

2022 Fringe Benefits

- 1) Pay premiums of Term life insurance policy of \$30,000 to full-time employees and public officials
- 2) reimbursement of \$25.00 per month for cost of personal cell phone for township business use (for the following: Township Trustees, Fiscal Officer, full-time and regular part-time Road & Cemetery Employee(s), Fire Chief)
- 3) Reimbursement of \$38.00 per month to Fiscal Officer for partial cost of high speed internet for home office
- 4) Reimbursement of health insurance premiums as per resolutions 2017-05-08-03 & 2017-08-14-03 to those public officials and full-time employees who qualify
- 5) Pay premiums of Vision and dental insurance policy to full-time employees and public officials

ADDENDUM C:

PAID HOLIDAY SCHEDULE FOR FULL-TIME EMPLOYEES FOR 2022:

- 1) NEW YEAR'S Jan. 3 (Mon)
- 2) MARTIN LUTHER KING DAY Jan. 17 (Mon)
- 3) PRESIDENT'S DAY Feb. 21 (Mon)
- 4) MEMORIAL DAY May 30 (Mon)
- 5) INDEPENDENCE DAY July 4 (Mon)
- 6) LABOR DAY Sep 5 (Mon)
- 7) VETERAN'S HOLIDAY Nov 11 (Fri)
- 8) THANKSGIVING HOLIDAY Nov 24&25 (Thur&Fri)
- 9) CHRISTMAS HOLIDAY Dec 22&23&26 (Thr., Fri. & Mon)
- 10) NEW YEAR'S EVE HOLIDAY Dec 30 (Fri)