

**TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO  
MINUTES OF SPECIAL MEETING OF AUGUST 14, 2017  
MEETING LOCATION: TWIN TOWNSHIP GARAGE  
11474 KERAN STREET, BOURNEVILLE, OHIO 45617**

President Michael Whitt called the meeting to order at 7:00 p.m.

**ROLL CALL**

Officials present at roll call were: President Michael Whitt, Vice-President Michael Darbyshire, Trustee Bryan Bethel, and Fiscal Officer William Jones. Amy Mendenhall was also present.

**MINUTES OF PREVIOUS MEETING**

Reading of the minutes of the previous meeting was waived.

**RESOLUTION 2017-08-14-01: Motion** was made by Mr. Whitt and seconded by Mr. Bethel to approve the minutes as presented. All voted yes. Motion passed.

**PUBLIC PARTICIPATION**

None

**FIRE CHIEF REPORT**

none

**CORRESPONDENCE/COMMUNICATION**

Mr. Whitt reported the McCloskey property in Bourneville that had received a Nuisance Notice had been cleaned up.

Mr. Darbyshire reported:

1. A "No Engine Brake" sign was requested by a resident at route 50 and Blain Highway. **RESOLUTION 2017-06-12-02:** Motion by Mr. Darbyshire and second by Mr. Whitt to approve the placement of "no engine brake signs" east and west of Blain highway on state route 50. The Ohio Department of Transportation shall be contacted to request the erection of the signs on the state highway. All voted yes. Motion passed.
2. He was contacted by Gayle Legg about damage done to items left on a cemetery plot. Mr. Darbyshire said she was to attend the meeting to explain the damages, but she was not in attendance. After review of the cemetery rules, it appears that the damage to the items she reported was in violation of the rules. No action taken on her complaint.
3. Complaint received from Susan Osman regarding weeds obstructing access from her driveway onto Upper Twin Road. As this is a county maintained road, the Ross County engineer was contacted and the issue was addressed by them.
4. Jeff Hill of Camelin Hill Road reported blockage in the ditch on Camelin Hill Road near his driveway that causes drainage problems during heavy rains. Upon inspection, Mr. Darbyshire believes the trees causing the problem could be taken down by the electric company as the trees are into the lines. He will contact them to see if they will do that.
5. He received a complaint from Carol Whitley regarding the condition of the cemetery. He said this would be discussed under new business.
6. Wiz Detty called about a trash issue at the property located next to Mark Litter's house. Mr. Darbyshire believed this qualified as a Nuisance Violation. **RESOLUTION 2017-06-12-03:** Motion by Mr. Darbyshire and second by Mr. Whitt to declare the property a nuisance. All voted yes. Motion passed. He will relay the address of the property to the Fiscal Officer so a Nuisance Violation Form A can be sent to the property owner.
7. A right-of-way mowing complaint was received from Tony Yoakum of Alexander Hollow Road. The complaint was reported to the township employee mowing the right-of-way.
8. The new sidewalks in Bourneville were a result of the Trustees' request previously and it was included as part of the route 50 paving project this summer. **RESOLUTION 2017-06-12-04:** Motion by Mr. Darbyshire and second by Mr. Whitt to have the Fiscal Officer send a request to Ohio Department of Transportation for crosswalks to be installed at each end of the village. All voted yes. Motion passed.
9. Options to correct the rain water issue on Kelly Drive were discussed. (a) milling of the road surface at an estimated cost of \$12,000. (b) install a catch basin similar to the one on the east side of the road at an estimated cost of \$10,000. (c) install 2 catch basins and connect them to the catch basin on the east side of road at an estimated cost of \$2,500. **RESOLUTION 2017-06-12-52:** Motion by Mr. Darbyshire and second by Mr. Whitt to approve the installation by the township of 2 catch basins, sawing through the existing pavement and connect the basins by pipe with the existing catch basin on east side of the road. This would require permission of home owners where catch basins would be installed. Estimated cost would be \$2,500. All voted yes. Motion passed.

10. Meade Massie Grant requesting \$5,000 in assisting the township to erect a fence on the south side of Twin Township Cemetery was given to the Fiscal Officer for completion of financial information and then to submit to the Meade Massie Committee.
11. The county-wide EMS Joint Planning Committee was reviewed. Mr. Darbyshire said he would continue to attend the meetings. Mr. Whitt agreed to meet with him and the Fire Chief on Tuesday, August 15, 2017, to advise him on the purpose and goals of the Committee.
12. Patty Shoemaker of Fry Drive complained that the culvert installed at her driveway caused water to back up during heavy rains. After inspection, it appears the drainage ditch from the driveway to the route 50 right-of-way has been filled in over the years causing the back-up. Solutions were to (a) install piping from the culvert to the route 50 ditch, (2) clean out the area that had filled in to allow water to flow, or (c) do nothing.  
**RESOLUTION 2017-06-12-06: Motion** by Mr. Darbyshire and seconded by Mr. Whitt to clean out the area to a depth of no more than 6 inches, if that was unsuccessful, install piping at the township expense. During discussion, Mr. Bethel said he did not agree with installing the pipe at the township expense. Upon call for vote, Mr. Darbyshire: yes; Mr. Whitt: yes; Mr. Bethel: no. Motion passed.

#### **FINANCIAL**

##### **RESOLUTION 2017-06-12-07:**

**Motion** by Mr. Bethel and second by Mr. Whitt to approve:

- a) payment of bills as presented
- b) Purchase Orders and blanket certificates as presented

All voted yes. motion passed.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

##### **1. RESOLUTION 2017-08-14-08:**

Motion made by Mr. Bethel and seconded by Mr. Whitt to approve the following addendum to the township health reimbursement policy as recommended by the Ross County Prosecutor:

(The following is an addendum to Resolution 2017-05-08-003 as instructed by the Ross County Prosecutor in his letter to the Twin Township Trustees dated July 11, 2017)

...the specific benefits listed in division (A) of section 505.60 of the Revised Code for which the township may reimburse all officers and employees of the township. The township may not reimburse officers and employees for benefits other than those listed in division (A) of section 505.60 of the Revised Code O.R.C. 505.601 (A) in turn provides that:

...the board of township trustees of any township may procure and pay all or any part of the cost of insurance policies that may provide benefits for **hospitalization, surgical care major medical care, disability, dental care, eye care, medical care, hearing aids, prescription drugs, or sickness and accident insurance, or a combination of any of the foregoing types of insurance** for township officers and employees...

All voted yes. Motion passed.

2. The Fiscal Officer presented a draft of an Indigent Burial Policy. After review,  
**Resolution 2017-08-14-09: Motion** made by Mr. Whitt and seconded by Mr. Bethel to approve the Indigent Burial Policy as presented. All voted yes. Motion passed. The policy is attached to the minutes.
3. The Fiscal Officer presented a report on sub-division street light rates. After comparing current assessments and previous 12 month bills,  
**Resolution 2017-08-14-10: Motion** made by Mr. Whitt and seconded by Mr. Bethel to keep assessment rates the same for 2018 and notify the Ross County Auditor of the decision. All voted yes, motion passed.
13. A request was reviewed from Mrs. Ruth Penrod to sell back her 6 grave spaces in Twin Township at the price she paid for them: \$200 each.  
**Resolution 2017-08-14-11: Motion** by Mr. Darbyshire and second by Mr. Whitt to approve the request. All voted yes. Motion passed.
4. Discussion was held regarding the condition of the township cemetery. The Trustees reported they have received numerous complaints this summer in regard to mowing and the appearance of the cemetery. Amy Mendenhall was present representing "Mendenhall Landscaping". Mr. Darbyshire asked her if her company was interested in submitting a bid to take over the mowing and trimming of the cemetery at a price of \$500 per mow, and \$100 for trimming of the hedges when needed. She agreed to the price and the conditions as written in the contract.

**Resolution 2017-08-14-12: Motion** made by Mr. Darbyshire and seconded by Mr. Whitt to terminate the current mowing contract with Johnson Home Repair and approve the contract with Mendenhall Landscaping as per the contract. All voted yes. motion passed.

**Motion** made by Mr. Whitt and seconded by Mr. Bethel to enter into Executive Session to discuss personnel. All voted yes. Motion passed. Executive Session began at 8:28 p.m. and ended at 8:44 p.m.

**Motion** made by Mr. Whitt and seconded by Mr. Darbyshire to schedule a Special Meeting of the Twin Township Board of Trustees for Wednesday, August 30, 2017 beginning at 7:00 p.m. at the township garage. Purpose of the special meeting will be personnel and any other business that can legally come before the board. All voted yes. motion passed.

With no further business to come before the Trustees, **motion** by Mr. Bethel and second by Mr. Whitt to adjourn at 8:02 p.m. All voted yes. Motion passed.

APPROVAL OF MINUTES OF 8/14/17 TWIN TOWNSHIP TRUSTEES MEETING:

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Michael Whitt, President

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Michael Darbyshire, Vice-President

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Bryan Bethel, Trustee