

**TWIN TOWNSHIP TRUSTEES
2013 RE-ORGANIZATIONAL MEETING
JANUARY 14, 2013
MINUTES**

The Twin Township Trustees 2013 re-organizational meeting was called to order at 7:00 p.m.

Roll call: present were Trustees Michael Whitt, Michael Darbyshire, Bryan Bethel and Fiscal Officer William Jones.

Reading of the minutes of the previous meeting was waived. Motion made by Mr. Darbyshire and seconded by Mr. Bethel to approve minutes of the December 31, 2012 meeting as presented. All voted yes. Motion passed.

Fiscal Officer William Jones assumed duties as President Pro-Tem and called for nominations for President. Mr. Darbyshire nominated Mr. Bethel. Mr. Bethel respectfully declined the nomination due to increased duties at his place of employment this coming year. Mr. Bethel nominated Mr. Whitt. There were no other nominations. Motion was made by Mr. Darbyshire and seconded by Mr. Whitt to close nominations. All voted yes. Motion to close nominations passed.

All voted in favor of Mr. Whitt as president for 2013. Based on above voting, Mr. Whitt was declared Twin Township Trustee President for 2013 and, at that point, assumed duties of running the rest of the meeting.

Mr. Whitt asked for nominations for Vice-President. Mr. Whitt nominated Mr. Darbyshire. There were no other nominations. Motion was made by Mr. Whitt and seconded by Mr. Bethel to close nominations. All voted yes. Motion to close nominations passed.

Mr. Whitt called for vote for Mr. Darbyshire to serve as Vice-President. All voted yes. Based on above voting, Mr. Darbyshire was declared Twin Township Trustee Vice-President for 2013.

The following resolutions were presented for consideration:

RESOLUTION 2013-01-14-01

SET DAY AND TIME FOR REGULAR MEETINGS FOR THE YEAR AS SECOND MONDAY OF EACH MONTH BEGINNING AT 7:00 P.M. AT THE BOURNEVILLE FIRE HOUSE

RESOLUTION 2013-01-14-02

SET MILEAGE RE-IMBURSEMENT RATE FOR OUT-OF TOWNSHIP BUSINESS FOR PUBLIC OFFICIALS, EMPLOYEES AND APPROVED VOLUNTEERS AT THE CURRENT I.R.S. RATE

RESOLUTION 2013-01-14-03
SET METHOD USED TO NOTIFY PUBLIC OF CHANGE IN MEETING
TIMES AND/OR DATES BY CONTACTING THE CHILLICOTHE
GAZETTE; WBEX/WKKJ NOTIFICATION IF EMERGENCY MEETING

RESOLUTION 2013-01-14-04
TO JOIN STATE AND LOCAL TOWNSHIP ASSOCIATION AND PAY
DUES

RESOLUTION 2013-01-14-05
TO PURCHASE FIRE PROTECTION CONTRACT FOR EAST END OF
TWIN TOWNSHIP FROM UNION TOWNSHIP AT COST OF \$800.00
FOR THE YEAR.

RESOLUTION 2013-01-14-06
TO JOIN ROSS COUNTY ENGINEERS DRUG TESTING AND CDL
PROGRAM.

RESOLUTION 2013-01-14-07
THAT CLERK BE GRANTED PERMISSION TO MAKE
SUPPLEMENTAL INCREASES/DECREASES TO APPROPRIATIONS
AND INTER-FUND TRANSFERS AS NEEDED TO PAY BILLS, WITH
FORMAL APPROVAL TO FOLLOW AT NEXT TRUSTEES' MEETING

RESOLUTION 2013-01-14-08
TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATIONS AND ISSUE I GRANTS DURING THE YEAR AS THEY
MAY BECOME AVAILABLE.

RESOLUTION 2013-01-14-09
TO SET THE FOLLOWING FEES FOR TWIN TOWNSHIP CEMETERY
FOR 2013:

TWIN TOWNSHIP CEMETERY
PRICE SCHEDULE

PRICES EFFECTIVE FROM 1/14/2013

PRICE OF GRAVES:

	<u>TWIN TWP. RESIDENTS</u>	<u>NON-TWP. RESIDENTS</u>
<u>PRICE PER GRAVE</u>	\$200.00	\$800.00

***PLUS \$30.00 FILING FEE**

OPENING AND CLOSING OF GRAVE PRICES:

	(VAULT)	(INFANTS/CREMATIONS)
WEEK-DAYS	\$450.00	\$50.00
WEEK-ENDS/HOLIDAYS	\$550.00	\$100.00

DIS-INTERMENTS: SAME PRICE AS OPENING/CLOSING, EXCEPT INFANTS AND CREMATIONS ARE EACH \$100.00.

ANY BURIAL/GRAVE SIDE SERVICE STARTING AFTER 3:00 P.M. WILL BE \$100 MORE

**RESOLUTION 2013-01-14-10
TO SET THE FOLLOWING PAID HOLIDAY SCHEDULE FOR FULL-TIME
EMPLOYEES FOR 2013:**

PAID HOLIDAYS FOR 2013: 13

NEW YEAR'S	Jan.1 (Mon)
MARTIN LUTHER KING DAY	Jan 21 (Mon)
PRESIDENT'S DAY	Feb 18 (Mon)
MEMORIAL DAY	May 27 (Mon)
INDEPENDENCE DAY HOLIDAY	July 4,5 (Thur/Fri)
LABOR DAY	Sept 2 (Mon)
COLUMBUS DAY	Oct 14 (Mon)
VETERAN'S HOLIDAY	Nov 11 (Mon)
THANKSGIVING HOLIDAY	Nov 28,29 (Thur/Fri)
CHRISTMAS HOLIDAY	Dec 24,25 (Tue/Wed)

MOTION BY MR. BETHEL AND SECONDED BY MR. DARBYSHIRE TO APPROVE THE ABOVE 10 RESOLUTIONS AS PRESENTED. ALL VOTED YES. RESOLUTIONS APPROVED.

**RESOLUTION 2013-01-14-11
FULL-TIME EMPLOYEE CHAD MILLER IS ELIGIBLE FOR 160 HOURS OF PAID VACATION THIS YEAR. MOTION BY MR. DARBYSHIRE TO PERMIT HIM TO "CASH OUT" UP TO 80 HOURS OF VACATION TIME AT HIS REGULAR HOURLY RATE IF HE CHOOSES, AND TO PAY OUT THE AMOUNT AT THE FIRST PAY PERIOD OF DECEMBER, 2013. VACATION TIME DOES NOT ACCUMULATE FROM YEAR-TO-YEAR. SECONDED BY MR. BETHEL. ALL VOTED YES. MOTION PASSED.**

FINANCIAL

RESOLUTION 2013-01-14-12:

MOTION BY MR. DARBYSHIRE AND SECOND BY MR. WHITT TO APPROVE THE ITEMS LISTED BELOW:

- A. PAY BILLS AS PRESENTED
- B. APPROVE SUPPLEMENTAL APPROPRIATIONS AS PRESENTED
- C. APPROVE PURCHASE ORDERS AND BLANKET CERTIFICATES AS PRESENTED

ALL VOTED YES. MOTION PASSED.

CORRESPONDENCE:

Mr. Bethel reported:

- 1) Gravel is needed for road use. Marc Colburn will haul for the township at a cost of \$5.00 per ton. He will haul approximately 100 ton each of #57 and #411.
- 2) Chad Miller will review the culvert request and respond back to the Ross County Engineer.

FIRE CHIEF REPORT:

- 1) Fire Chief Billy Ford, III presented a list of Fire and EMS officers for 2013. He reported there are currently 26 firefighters and 9 EMTs active on the department.
- 2) New software is needed to report township fire runs to the state. The Chief estimated cost to township to be approximately \$3,000. *Motion* made by Mr. Darbyshire and seconded by Mr. Bethel to approve the purchase. All voted yes. Motion passed.
- 3) 7 current firefighters are interested in taking first responder training. The Chief is concerned as to whether they are allowed to run as volunteers if squad members are receiving pay. Squad Captain Travis Holden will draft a letter that the Fiscal Officer will present to the Ross County Prosecutor to clarify this issue. *Motion* made by Mr. Whitt and seconded by Mr. Darbyshire to approve the training. All voted yes. Motion passed.
- 4) Fire Captain Jackie Johnson reported the township has received a Life Pack 15 for use on the squad from a grant provided by Adena Regional Medical Center. The equipment is valued at \$25,000. She said a modem was needed to connect the equipment with the hospital. *Motion* made by Mr. Bethel and seconded by Mr. Darbyshire to approve the purchase of the modem. All voted yes. Motion passed.
- 5) Due to the shortfall in the EMS budget to meet the payment for the squad this year, *Motion* made by Mr. Bethel and seconded by Mr. Darbyshire to suspend payment for EMS runs effective February 1 through April 30, 2013. Resumption of payment will be decided after April 30, 2013 by the Trustees. During discussion, Mr. Darbyshire asked the Squad Captains to survey the EMT's as to what effect this would have on run response. Upon call for vote, all voted yes. Motion passed.

MOTION MADE BY MR. WHITT AND SECONDED BY MR. DARBYSHIRE TO ADJOURN AT 8:37 P.M. ALL VOTED YES. MEETING ADJOURNED.

APPROVAL OF MINUTES OF 2013 RE-ORGANIZATIONAL MEETING:

Michael Whitt, President

Michael Darbyshire, Vice-President

Bryan Bethel, Trustee

Witness:

William Jones, Clerk