

TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO
MINUTES OF REGULAR MEETING OF SEPTEMBER 9, 2013

MEETING LOCATION: TWIN TOWNSHIP FIREHOUSE

President Michael Whitt called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL

Officials present at roll call were: President Michael Whitt, Vice-President Michael Darbyshire, Trustee Bryan Bethel and Fiscal Officer William Jones.

MINUTES OF PREVIOUS MEETING

Reading of the minutes of the August 19, 2013, meeting was waived.

RESOLUTION 2013-09-09-01: *Motion* was made by Mr. Whitt and seconded by Mr. Bethel to approve the minutes as presented. All voted yes. Motion passed.

PUBLIC PARTICIPATION

None

Motion made by Mr. Whitt and seconded by Mr. Bethel to enter into Executive Session to discuss personnel matters. All voted yes. Motion passed. Remaining with the Trustees was the Fiscal Officer. Fire Chief Billy Ford III, entered at 7:15p.m. Executive Session began at 7:02 p.m. Executive Session ended at 7:37 p.m.

FIRE CHIEF REPORT

Fire Chief Billy Ford, III gave the following report:

- 1) Bainbridge Fire Department has asked our department to help out at Paint Valley School during Fire Prevention week. *Motion* made by Mr. Bethel and seconded by Mr. Darbyshire to allocate up to \$600 from the fire fund for the purchase of supplies and materials for the event. All voted yes. Motion passed.
- 2) He is working on a drafting an auto response with both Bainbridge and Twin Fire Departments when any 911 call is received from Paint Valley School.
- 3) EMT Jackie Johnson was unable to attend tonight's meeting to discuss her placement on administrative leave by the Fire Chief. *Motion* made by Mr. Bethel and seconded by Mr. Darbyshire to have the Trustee President contact Jackie and give her the option of being placed on Medical Leave until released by her Doctor. At that time, the issue of the administrative leave could be addressed. All voted yes. Motion passed. Mr. Whitt reported that Jackie has requested a special meeting on Wednesday, September 11, 2013, to discuss the leave issue. Mr. Whitt will clarify with Jackie if she still wants to meet at that time.

CORRESPONDENCE/COMMUNICATION

1. The Fiscal Officer reported:
 - a) Correspondence has been received from the Prosecuting Attorney regarding options Township Trustees have regarding removal or repair of unsafe structures in the township. The Trustees shared the information with the Fire Chief.
 - b) Ross County Engineer is hosting his annual road report meeting with all Ross County Township officials on Thursday, September 26, starting at 6:00 p.m. at the Scioto Township Hall.
 - c) The Ross County Health Department will be holding their annual flu clinic at the fire house on Monday, October 7, 2013, between 2:30 and 3:30 p.m.

FINANCIAL

RESOLUTION 2013-09-09-02:

Motion by Mr. Whitt and second by Mr. Bethel to pay bills, approve purchase orders, blanket certificates and supplemental appropriations as presented. Also, approve amounts & rates as determined by Ross County Budget Commission and authorize the necessary tax levies for 2014 and certify them to Ross County Auditor. All voted yes. Motion passed.

OLD BUSINESS

none

NEW BUSINESS

Motion made by Mr. Darbyshire and seconded by Mr. Whitt to install speed bumps in North Alley to help alleviate speeding in the alley. All voted yes. Motion passed.

Motion made by Mr. Darbyshire and seconded by Mr. Whitt to approve the changes to the 5-year road improvement plan and forward the report on the Ross County Engineer. All voted yes. Motion passed.

Motion made by Mr. Bethel and seconded by Mr. Whitt to approve the purchase of a plate compactor for use in the roads and cemetery departments. Cost estimated to be \$1,750. All voted yes. Motion passed.

The Fiscal Officer reported that the new computer from the state auditor's office now has the capability to electronically sign documents such as warrants, receipts and purchase orders. **Motion** was made by Mr. Darbyshire and seconded by Mr. Bethel to allow electronic signatures of Trustees and Fiscal Officer be used in signing all township warrants, receipts and purchase orders. Trustees will review for approval all warrants, receipts and purchase orders electronically signed between each regular meeting. All voted yes. Motion passed.

Motion made by Mr. Darbyshire and seconded by Mr. Whitt to contract with Westside Media of Chillicothe to design and produce a website for Twin Township. The website will be used to keep residents informed of events in Twin Township, and provide easier access to township documents for the interested public. All voted yes. Motion passed.

With no other business to come before the Trustees at this time, **Motion** was made by Mr. Darbyshire and seconded by Mr. Bethel to adjourn at 8:15 p.m. All voted yes. Motion passed.

APPROVAL OF MINUTES OF 09-09-2013 TWIN TOWNSHIP TRUSTEES MEETING:

Michael Whitt, President

Michael Darbyshire, Vice-President

Bryan Bethel, Trustee